

## **DUTTON PARISH COUNCIL**

**Minutes** of the Extraordinary meeting of Dutton Parish Council, held at Dutton Hall, on Monday 27<sup>th</sup> July 2020

**Present:** Councillors J Hargreaves (Chairman) , E Parker A. H Penny and M Whalley .

Councillors M Collinge, A Forrest and W R Holden had seen all documents to be discussed and given their comments and approval by email due to covid-19 restrictions

Clerk Mrs C Penny

### **EM 2007.1. Annual Governance and Accountability Return**

**a) Certificate of Exemption** This was approved by all Councillors present and by all other Councillors by email. The certificate was signed by the Chairman and the Clerk being the responsible financial officer.

#### **b) Section 1 of Annual return – Annual Governance statement**

The Governance statement having been considered by all councillors was completed and signed by the Chairman and the Clerk

#### **c) Section 2 of Annual return – Annual Accounting statement 2019/20**

The Annual Accounting Statement had been presented in advance to all Councillors by email. The Statement was approved by the Council and signed by the Chairman and the Clerk as the Responsible Financial Officer.